



## PREVENT BLINDNESS SEEKS ASSOCIATE DIRECTOR OF DEVELOPMENT & FIELD SERVICES

**Position Available:** Immediately

**Location:** Columbus, Ohio

**Qualifications:** A bachelor's degree in business, communications or related field or an equivalent combination of educational experience. A minimum of five years nonprofit leadership experience in fund raising, community organization, and volunteer management with a proven, verifiable track record of results.

**Description:** The Associate Director of Development & Field Services works in partnership with the PBO Management Team and PBO's Chapters to direct programs (development, fund raising, community services and volunteer development) necessary to prevent blindness and preserve sight.

**Reports to:** Vice President

### Responsibilities

- Raise awareness of Prevent Blindness and its leadership role as Ohio's consumer advocate and source for education in achieving healthy sight for life.
- Assist the Vice President in providing leadership and guidance to all staff in increasing revenue from the annual sight saving campaign and in developing donors (gifts from individuals, corporations, foundations, organizations, grants) and special events, including direct responsibility for the Annual Campaign and special events in the Miami Valley Ohio Chapter (Dayton).
- Provide staff leadership for the volunteer statewide development and communications committees and the Miami Valley Ohio Chapter Executive Council.
- Provide leadership for the implementation of all special fundraising events (five award dinners and three golf tournaments).
- Must have a valid driver's license and reliable transportation for statewide travel as needed. Mileage is reimbursable.

### Compensation and Benefits:

- ◆ Salary Range: Low to mid 50's , based on experience
- ◆ Incentive/Cash Bonus Program
- ◆ Health, dental and vision benefits
- ◆ 403(b) defined retirement program with 140% company match on 2nd anniversary
- ◆ Accrue 15 Vacation days and 2 Personal days each year

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**Send resume and cover letter to:**

**AMY PULLES/PREVENT BLINDNESS /1500 West Third Ave., Suite 200/Columbus, OH 43212;  
614-464-2020 Fax: 614-481-9670 email: [amyp@pbohio.org](mailto:amyp@pbohio.org)**

**About Prevent Blindness:** *Founded in 1908, Prevent Blindness is the nation's leading volunteer eye health and safety organization dedicated to fighting blindness and saving sight. The Ohio Affiliate of Prevent Blindness is Ohio's leading volunteer nonprofit public health organization dedicated to preventing blindness and preserving sight. We serve all 88 Ohio counties, providing direct services to more than 1,000,000 Ohioans annually and educating millions of consumers about what they can do to protect and preserve their precious gift of sight. For more information or to make a contribution, call 800-301-2020. Or, visit us on the web at [www.pbohio.org](http://www.pbohio.org) or [facebook.com/pbohio](https://facebook.com/pbohio).*

**Prevent Blindness Ohio is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, sexual orientation, gender identity, genetic information, religion, age, disability or military status in employment or the provision of services.**